



BIDDING DOCUMENT / EVALUATION CRITERIA FOR PROCUREMENT OF CELLULAR SERVICES

Procurement Ref No:	ADG/EMA/2022-23/5-16
Last Date and Time for Submission:	January 10, 2023 at 11:00 AM
Bid Opening Date and Time:	January 10, 2023 at 02:00 PM

**DIRECTOR / CHAIRMAN PROCUREMENT COMMITTEE
KHYBER PAKHTUNKHWA EDUCATION MONITORING AUTHORITY**

House No.7A, Near Army Check Post, Shami Road, Peshawar
Phone: 091-9223128, Fax: 091-9223127, Website: www.kpimu.gov.pk

INTRODUCTION:

Khyber Pakhtunkhwa Education Monitoring Authority collects school real time data on specific indicators of all Government schools in the province. All the data is collected via customized android app. This data is transmitted to the servers from field via cellular service internet connectivity.

Terms and Conditions:

1. The bids shall be received till 11:00 AM on 10-01-2023 and opened on 10-01-2023 (same day) at 02:00 PM by the Procurement Committee in the presence of interested parties who may like to attend.
2. Incomplete tenders, defective tenders, tenders received after due time and date shall be summarily rejected.
3. Procurement Committee / Procuring Entity reserves unconditional right to cancel the process at any stage and reject any or all the Tenders after assigning reason thereof and without being liable for any claim / compensation of any nature whatsoever.
4. Procurement Committee / Procuring Entity reserves unconditional right to change the specifications / minimum requirements according to office requirements till opening the "Technical Bid".
5. In case of any dispute, the decision of the Procurement Committee shall be final and shall not be challenged.
6. Errors / Omissions are subject to rectification.

TECHNICAL EVALUATION CRITERIA:

The Bidders who have duly complied with the Eligibility/Qualification and Evaluation Criteria will be eligible for further processing. The Bids which do not conform to the Technical Specifications or Bid conditions or the Bids from the Bidders without adequate capabilities for supply and maintenance / warranty services will be rejected.

Two Envelope Procedure:

- i) The bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the financial proposal and the technical proposal;
- ii) The envelopes shall be marked as “FINANCIAL PROPOSAL” and “TECHNICAL PROPOSAL” in bold and legible letters to avoid confusion;
- iii) Initially, only the envelope marked “TECHNICAL PROPOSAL” shall be opened; technical proposal is to determine the technical strength and consideration of the eligibility of the firm for the bidding process, which is to be carried out before opening of the financial bids.
- iv) The envelope marked as “FINANCIAL PROPOSAL” shall be retained in the custody of Procuring committee without being opened;
- v) The Procuring committee shall evaluate the technical proposal, without reference to the price and reject any proposal which do not conform to the specified requirements;
- vi) The financial proposals of bids shall be opened in front of the bidders at a time, date and venue to be announced and communicated later on.
- vii) The Eligible/Technically Qualified Bidders will be considered for further evaluation.
- viii) Bid security of 2% of value quoted should be submitted in sealed envelope in “Financial Proposal” in favor of **Director General KPEMA** in the form of CDR (Refundable) having validity not less than one year. In addition, the bidder shall place an affidavit in the “TECHNICAL PROPOSAL” stating that a bid security amounting to 2% (without indicating the figure) has been placed in the financial proposal or bid. Otherwise, the technical proposal will be considered non-responsive and will be returned to the bidder after being examined by the procurement committee.

Technical Criteria:

The Technical proposals shall be evaluated by the technical evaluation committee in the light of following evaluation criteria:

Category	Description	Status	Score
Legal (Mandatory)	Certificate of Company/Firm Registration under the Provincial / Federal laws of Pakistan.	Mandatory	N/A
	Valid Income Tax Registration.	Mandatory	N/A
	Valid General Sales Tax Registration (Status = Active with FBR)	Mandatory	N/A
	Valid KPRA Registration. (KPPRA rule 37A.)	Mandatory	N/A
	Financial Position for the last three (03) years i.e. FBR financial audit reports. (No need of bank statements.)	Mandatory	N/A
	Submission of undertaking on legal valid and attested stamp paper that the company/firm is not blacklisted by any of Provincial or Federal Government Department, Agency, Organization or autonomous body anywhere in Pakistan.	Mandatory	N/A
	An affidavit in the “Technical Proposal” stating that a bid security / CDR amounting to 2% has been placed in the “Financial Proposal”.	Mandatory	N/A
	Letter of authorization for the representative from the Company/Firm.	Mandatory	N/A
Technical	District level Count of total active towers in Khyber Pakhtunkhwa.	0.5 per district	17.5
	Total Active 3G Towers	0.9 per district	31.5
	Total Active 4G Towers	1 per district	35
	Similar Projects (Minimum 100 Connections) done with Government Departments in Past Three Years and present. There will be no extra marks for more than 10 project.	1.6 per project	16
	TOTAL SCORE		100

Note:

1. Bidder obtaining below 70% marks overall and below 50% marks against each technical category, shall be automatically disqualified and their financial bid will be returned un-opened.
2. Verifiable documentary proofs for all above requirements should be provided.
3. All the documents shall be placed in order according to above sequence and must be duly flagged.

Technical Evaluation Score Methodology:

At district level the bidder with highest number of total active towers will get 0.5 mark. In addition 0.9 mark will be allotted for highest number of 3G enabled towers and 1 mark for highest number of 4G enabled towers in the district will be allotted. The remaining bidders at district level will get the marks according to the following criteria:

Marks for Total Number of Active Towers = $\left(\frac{\text{[Total Number of active towers of the bidder in the district]}}{\text{[The bidder with the maximum number of total active towers in the district]}} \right) \times 0.5$

Marks for 3G Enabled Towers = $\left(\frac{\text{[Total Number of 3G enabled towers of the bidder in the district]}}{\text{[The bidder with the maximum number of 3G enabled towers in the district]}} \right) \times 0.9$

Marks for 4G Enabled Towers = $\left(\frac{\text{[Total Number of 4G enabled towers of the bidder in the district]}}{\text{[The bidder with the maximum number of 4G enabled towers in the district]}} \right) \times 1$

Similar Projects Marks

The Bidder will get 1.6 marks for each project with Govt. departments (Minimum 100 Connections) in the past three years.

Financial Criteria:

Technically qualified/successful bidder(s)/Tenderer(s) shall be called for opening of the Financial Proposal(s). The Financial Proposals will be opened in the presence of the Bidders at the time and venue indicated by the procuring entity accordingly. The technically Eligible/Successful Bidder(s)/Tenderer(s) or their authorized representatives shall be allowed to take part in the Financial Proposal(s) opening.

1. Financial Proposal evaluation will be conducted under the Khyber Pakhtunkhwa Public Procurement Rules, 2014 (updated 2022). The Price evaluation will include all duties, taxes and expenses etc. In case of any exemption of duties and taxes made by the Government in favor of the Purchaser, the contractor shall be bound to adjust the same in the Financial Proposal.

2. In cases of discrepancy between the cost/price quoted in Words and in Figures, the lower of the two will be considered. In evaluation of the price of an imported item, the price will be determined and considered inclusive of the customs and other import duties etc.
3. In evaluation of the price of articles/goods/services, which are subject to excise duty, sales tax, income tax or any other tax or duty levied by the Government, the price will be determined and considered inclusive of such duties and taxes.

Financial Evaluation and Scoring System for Bids:

The financial bids of technically qualified bidders will be opened publicly at the time to be announced by the Procuring committee and the financial bids found technically non-responsive shall be returned un-opened to the respective Bidders. Total Allocable marks for Technical Proposal is 100 in which 70 is passing marks. The bidder obtaining 70% or above marks with lowest quoted price will be awarded the contract as per KPPRA rule 14(2)(b).

Specifications

Following are the minimum specifications of the cellular service.

Package I	
Total SIMS	819
3G/4G	15 GB
Free Minutes Other Network	300 Minutes
Group Calls	Free
SMS (Any Network)	1000

Package II	
Total SIMS	60
3G/4G	20 GB
Free Minutes Other Network	650 Minutes
Group Calls	Free
SMS (Any Network)	1000

Notes:

- 1) The Contractor shall provide 24/7 dedicated Support Services for the service users.
- 2) The selected bidder will provide equipment's/devices/hardware where necessary for better service.
- 3) The department will conduct a review of all the active connections after two months of activation. The contract of services failed to meet the specifications/after sales services issues, will be cancelled and the management will decide the way forward.
- 4) The agreement made with the successful bidder will be made initially for one (01) year, which can be further extended / renewed at the mutual consent of the parties, in light of relevant government rules in-vogue.

Financial Proposal:**Price Schedule**

(To be provided to the Procuring Entity)

User Note: This form is to be filled by the Bidder and shall submit with Financial Proposal.

Name of the Firm: _____

Bid Ref No: _____

Date of Opening of Bid: _____

S. No.	Name of the Package	Unit Discounted Price (inclusive all applicable taxes)	No. of Units	Total Price	Final Total Price (Inclusive of all taxes)
1	2	3	4	5 (3 × 4)	6
1			819		
2			60		
	TOTAL				

Signature: -----

Designation: -----

Date: -----

Official Stamp: -----

Affidavit (Not Blacklisted)

I, (Mr./Miss), (Designation) of (organization name) (“Company”) authorized representative of the Company do hereby on behalf of the Company state on solemn affirmation as under:-

1. That I do hereby confirm that (organization name) has not been blacklisted by any of the Provincial/Federal Government or organizations of the State/Federal Government in Pakistan in the past three years.

Signature _____

DEPONENT

Verified on Oath, at Peshawar on this ____ day of _____, 2022 that the contents of the above affidavit are true and correct to the best of my knowledge and belief.

Signature _____

DEPONENT

Signature _____

OATH COMMISSIONER FOR TAKING AFFIDAVIT

Coverage Details

S #	District	Company Name		
		Total Active Towers	3G Enabled	4G Enabled
1	ABBOTTABAD			
2	BANNU			
3	BATTAGRAM			
4	BUNNER			
5	CHARSADDA			
6	LOWER CHITRAL			
7	UPPER CHITRAL			
8	D.I.KHAN			
9	DIR BALA			
10	DIR PAYAN			
11	HANGU			
12	HARIPUR			
13	KARAK			
14	KOHAT			
15	KOLAI PALLAS			
16	LAKKI			
17	LOWER KOHISTAN			
18	MALAKAND			
19	MANSEHRA			
20	MARDAN			
21	NOWSHERA			
22	PESHAWAR			
23	SHANGLA			
24	SWABI			
25	SWAT			
26	TANK			
27	TORGHAR			
28	UPPER KOHISTAN			
29	BAJAUR			
30	KHYBER			
31	KURRAM			
32	MOHMAND			
33	NORTH WAZIRISTAN			
34	ORAKZAI			
35	SOUTH WAZIRISTAN			

Name and Signature _____

Company Stamp _____

Note:

1. This data should also be provided in soft (MS-Excel) along with the complete towers addresses sheet.
2. Procurement Committee will verify the towers details from PTA, if required. If found that the details provided are not accurate, KPEMA has the right to impose a financial penalty on the company/bidder and blacklist it as per KPPRA Rule 44.

Similar Projects (Last Three years and Current)

S#	Name of Department/ Organization	Start Date	End Date	Total Number of Sims	Focal Person Name	Focal Person Designation	Focal Person Contact Number	Govt. Department Land Line Number

Name and Signature _____

Company Stamp _____