

MINUTES OF THE PROCUREMENT COMMITTEE MEETING REGARDING
SOLARIZATION OF KPEMA HEAD QUARTER, ON NOVEMBER 29th 2022 AT 12:30 PM

The meeting was held on Tuesday 29-11-2022 at 12:30 pm under the Chairmanship of Director, KPEMA in the Conference Room of EMA Head Office, Peshawar. The meeting started with recitation from the Holy Quran. List of participants is duly attached. The scoring was marked by the Assistant Director (General). After overall technical inspection and assessment of the below mentioned firms, the following scoring was unanimously given for the mandatory criteria: -

S #	Description	TSK Engineering International (PVT) Ltd.	CATKIN Engineering Sale and Services PVT Ltd.
1	Covering Letter	Yes	No
2	Form of Bid (Letter of Offer)	Yes	Incomplete Form of Bid
3	Power of Attorney	Yes	Yes
4	Valid Registration with Pakistan Engineering Council (PEC)	Yes	Yes
5	Firm must have EE-03, EE-04, EE-11 (Solar) and EE-11(General Electrical Works) Specialization code in their PEC Registration	Yes	No
6	Registration with Electric Inspectorate of Khyber Pakhtunkhwa	Yes	No
7	Registration with Income Tax Department and returns for last 03 years.	Yes	Yes
8	Registration of STRN and returns for last 03 years.	Yes	Yes
9	Registration with SECP	Yes	Yes
10	Registration with Khyber Pakhtunkhwa Revenue Authority (Active Tax Payer).	Yes	Yes
11	Registration with AEDB in category C2 (Valid) or above.	Yes	Yes
12	Successfully execution of at least 05 projects in the last 5 years of 50 kW or more (ON-GRID with proof of Net metering License from NEPRA)	Yes	No details attached
13	Original Affidavit on Stamp Paper that the Firm is NOT Blacklisted	Yes	Not Provided on the Stamp Paper

14	Technical compliance sheet of the quoted products / BOQ provided.	Technical Compliance sheet attached. Products in compliance with specifications	Technical Compliance sheet attached. Inverter model do not support hybrid function
15	Bid Security Undertaking	Yes	Not Attached
16	Authorization Certificates of Quoted Brand and Model from the Manufacturers or Authorized Dealers of PV Modules, Batteries and Inverters	Solar Panel (Yes), Inverter (Yes), Battery (Yes)	Solar Panel (Yes), Inverter (Yes), Battery (No)
17	Average annual turnover in the last three years equal to or more than the Total Bid Price. (Auditor's report for last 03 years shall be provided)	Yes	Yes
18	Sequence of work items and the period during which he proposes to complete the Works including the activities	Yes	Yes
19	One Electrical / Electronics Engineers having at least 05 Years of related Solar On-Grid Project Experience	Yes	Yes
20	Detailed working design and presentation on their submitted technical design	Yes	Yes

The marking of both the firms is attached at Annexure-A. As per the mandatory criteria the **TSK Engineering International (PVT) Ltd** was responsive whereas the **CATKIN Engineering Sales and Services PVT Ltd** were found non-responsive.

The Financials bids of technically qualified bidders will be opened while the financial bids of disqualified bidders will be returned unopened. The financial bids may be collected from the office of the undersigned at any working day during office hours.

While concluding, the chair appreciated and endorsed all the suggestions and proposals from the participants, especially, Assistant Director (Procurement) Directorate of E&SE Peshawar.

The meeting ended with a vote of thanks to and from the chair.